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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
(Established by Govt. Act No. 30 of 2008)
Kukatpally, Hyderabad – 500 085, Telangana, India

Cir. No: JNTUH/UAAC/NOC/2019

Date: 11-01-2019

CIRCULAR

All the Colleges who wish to apply for No Objection Certificate (NOC) from the University for Closure of Courses / Programs / College as the case may be, for the Academic Year 2019-20, are requested to submit the following documents latest by **31.01.2019**:

1. The requests for NOC are to be made online in the link available in College dash board.
2. Once the process is completed a request letter in the form of pdf (copy of format enclosed) will be generated with details of the courses for which NOC is applied along with details of payment.
3. This generated pdf is to be signed by the Principal/ Management of the College and is to be submitted in the office of The Registrar, JNTUH along with the following enclosers in original.
 - a) Management / Education Society Resolution for Closure of Courses / Programs / College.
 - b) Minutes of BOG indicating for Closure of Courses / Programs / College.
 - c) Undertaking on Rs.100/- stamp paper as per the format and specially indicating the Names of the Faculty involved for the existing course and the scheme for protecting their services as per the norms (Table-A). Also indicate the number of students on rolls in previous years and alternate arrangement made for their completion of the program (Table-B).
 - d) NOC from the institution where redistribution is proposed for the students of the previous years and who are trailing due to failure as per the existing vacancies and additional 1% ceiling in case of Closure of Courses / Programs / College.
4. The Format should be strictly followed and no extension of time will be provided.

**Sd/-
REGISTRAR**

Encl: 1. Format of Undertaking
2. Format of Request Letter

To
The Managements / Principals of all affiliated colleges of JNTUH.
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information

UNDERTAKING BY THE MANAGEMENT IN CASE OF CLOSURE OF COURSE / PROGRAMME / COLLEGE/ ANY OTHER MATTER, REQUESTING UNIVERSITY NOC
UNDERTAKING (on Rs.100 stamp paper)
(Retain Paragraph(s) / Table(s) as applicable)

Submitted to the Registrar, Jawaharlal Nehru Technological University Hyderabad by the College Management for Closure of Course(s)/Program(s) or Institution for the Academic Year _____

I/ We, <Name>, Chairman/ Secretary, <Name of the Trust/ Society/ Company>, son of, aged, resident of, do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application to the University for the Closure of Course(s)/Program(s) or Institution that <Name and address of Institution>.

1. That I / we undertake to provide all necessary infrastructure facilities, faculty, labs, Library, Class rooms, and equipment for the existing students until they pass out in the same Institute/College (in case of Progressive Closure) / redistribute the students as per the detailed scheme in the table given below along with the NOC from the Institute to which students are redistributed (which may be approved by the University). In case the Society fails to do this, the University may take any disciplinary action against the College and Society.
2. That I / We confirm for progressive closure/closure of the following course(s)/program(s) or the Institution from the Academic Year _____ and shall make provision for the rearrangement of the existing students / faculty.
3. That liabilities, if any, arising out of Closure of <Name and address of Institution> shall be solely that of <Name of the Trust/ Society/ Company>;
4. That <Name of the Trust/ Society/ Company> undertakes that no further admission of students shall be made in the current and forthcoming years;
5. That we also confirm reduction in intake of the course(s)/program(s) as given in the table below.
6. That we are enclosing the following: i). The Minutes of Governing Body Meeting with resolution for closure of the course(s)/program(s) or the Institution or reduction in intake. ii). The Minutes of the Society / Trust Committee Meeting of the College with resolution for closure of the course(s)/program(s) or the Institution or reduction in intake. The details are as follows:

Table-A: Alternative arrangement for faculty members if opted for Reduced Intake or Closure of Course/Program /College.

Course(s) recommended for closure/reduction in intake	Total Number of students currently on rolls in this course	List of faculty associated with this course	* Details of Rearrangements of faculty
		1. 2.	

* Note: Type-1: Adjusted with other related depts. of this College. Type-2: Terminated with 3 months notice /

3 months advance salary paid and terminated without notice.

Table-B: Alternative arrangement for students if opted for closure of course/program/college.

Sl No:	Name of the Program like B.Tech, M.Tech, MBA etc.	Name of the course like Civil, CSE etc.	Existing students year-wise for the A.Y 2019-20		Name of the Institute from which NOC Obtained #
			Year of study	No. of students	
1.			II year		
			III year		
			IV year		
2.					
3.					

Note: Re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the above table. Rearrangement is subject to availability of seats and fee structure of transferee Institute.

7. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Signature of the Chairperson / Secretary:

Mobile:

Name & Address:

E-mail Id:

FORM A-519

JNTUH FEE STRUCTURE FOR NOC FROM THE A.Y. 2019-20

S.No	Nature of NOC fee	Amount `
1	Closure of Courses(s) UG/PG (each)	Rs. 25,000/-
2	Closure of Colleges	Rs. 45,000/-

Lr.No:

Date:

From
TEST COLLEGE,
KUKATPALLY, HYDERABAD, HYDERABAD,
RANGA REDDY - 500085.

To
The Registrar,
JNTUH , Kukatpally, Hyderabad,
Telangana-500085.

Sir,

Sub :-NOC applied for Closure of Courses / Programs from the Academic Year 2019-20-Req.-Reg.
Ref :-

With reference to the subject cited above we are here with submitting our request with the necessary documents for the issue of No Objection Certificate (NOC) from the University for Closure of the following Courses /Programs from the Academic Year 2019-20.Kindly acknowledge the receipt of the same and do the needful.

a) NOC required for: Closure of Courses

S.No	Course(s) recommended for closure	Current Intake	Intake after Reduction/Closure
1	B.Tech-Civil Engineering	70	0
2	M.Tech-Computer Science	30	0
3	M.Pharmacy-Pharmaceutics	18	0

b) Details of Payment :

S.No	Payment Date	Reference Number	Paid Amount
1	10-01-2019	PUR27091261596	75000

Thanking you Sir,

PRINCIPAL

Enclosures:

- 1 Screen shot of College application for EOA to AICTE
- 2 Management /Education Society Resolution
- 3 Minutes of BOG Indicating for Closure of College
- 4 An Undertaking on a Non-Judicial Stamp Paper of Rs. 100/-
- 5 Re-arrangements of the Faculty / Students
- 6 NOC from the transferee college

Lr.No:

Date:

From
TEST COLLEGE,
KUKATPALLY, HYDERABAD, HYDERABAD,
RANGA REDDY - 500085.

To
The Registrar,
JNTUH , Kukatpally, Hyderabad,
Telangana-500085.

Sir,

Sub :-NOC applied for Closure of College from the Academic Year 2019-20-Req.-Reg.

Ref :-

With reference to the subject cited above we are here with submitting our request with the necessary documents for the issue of No Objection Certificate (NOC) from the University for Closure of the College from the Academic Year 2019-20.Kindly acknowledge the receipt of the same and do the needful.

a) NOC required for: Closure of College

S.No	Course(s) recommended for Closure	Current Intake	Intake after Reduction/Closure
1	B.Pharmacy-B.Pharmacy	60	0
2	B.Tech-Agriculture	120	0
3	B.Tech-Chemical	120	0
4	B.Tech-Civil Engineering	70	0
5	B.Tech-Information Technology	60	0
6	B.Tech-Petroleum	60	0
7	M.Pharmacy-Pharmaceutics	18	0
8	M.Pharmacy-Pharmacology	18	0
9	M.Tech-Civil	60	0
10	M.Tech-Computer Science	30	0
11	Pharm.D-Pharm.D	60	0

b) Details of payment:

S.No	Payment Date	Reference Number	Paid Amount
1	10-01-2019	PUR27091261596	45000

Thanking you Sir,

**CHAIRMAN
/SECRETARY**

Enclosures:

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SAMPLE